

STHOA UNIT OWNER MAINTENANCE RESPONSIBILITY			
	Item	Responsibility	
		Owner	STHOA
<b>SANDALWOOD</b>			
	Exterior Sliders and Door	X	
	Door Theshold & Sweep	X	
	Door Jamb	X	
	Patio Slab	X	
	Security Light always on		X
	Patio Wood Fence & Latches		X
	Switched Lighting	X	
	Fence Replacement		X
	Interior Plantings	X	
	Caulking between Painting	X	
	Screen Enclosure and Screen Door	X	
	Balconies		X
	Cleaning of Parking Spaces		X
<b>STAMFORD</b>			
	Exterior Doors and Windows	X	
	Door Theshold & Sweep	X	
	Door Jamb	X	
	Patio Slab & Tree (If Existing)	X	
	Switched Lighting	X	
	Security Light (photo cells -2)		X
	Patio Fence Vinyl and Latches		X
	Fence Replacement		X
	Caulking between Painting	X	
	Interior Plantings	X	
	Gutters (2nd floor)		X
	Screen Enclosure and Screen Door	X	
	Screen Porch Gutters	X	
	Cleaning of Parking Spaces		X
<b>VILLA</b>			
	Exterior Doors and Windows	X	
	Door Theshold & Sweep	X	
	Door Jamb	X	
	Garage Overhead Door	X	
	Caulking between Painting	X	
	Switched Lighting	X	
	Gutters Front Door		X
	Gutters - Rear (owner installed)	X	
	Enclosed Rear Patio of Front Screening	X	
BOD 8-10-11	Cleaning of Driveways		X
<b>WELLESLEY</b>			
	Exterior Doors and Windows	X	
	Door Theshold & Sweep	X	
	Door Jamb	X	
	Patio Slab	X	
	Switched Lighting		X
	Security Light (photo cell - 2)		X
	Patio Fence Vinyl & Latches		X
	Patio Fence Vinyl Cleaning		X
	Caulking between Painting	X	
	Gutters - 2nd floor	X	
	Screen Enclosure and Screen Door	X	
	Cleaning of Parking Spaces		X
<b>ALL UNITS</b>			
	Plumbing from shut-off valve to unit	X	
	Internal Pest Control	X	
	Unit numbers (not custom)		X
	External Pest Control		X
	Patio Fence Replacement		X
	Check Condition of A/C and Water Heater	X	
Updated 7-11-16			