

Sunset Trace HOA
Proposed Operating Budget
January 1, 2015 - December 31, 2015

DESCRIPTION	PREVIOUS YEAR		PROPOSED	
	2014 MONTHLY BUDGET	2014 ANNUAL BUDGET	2015 MONTHLY BUDGET	2015 ANNUAL BUDGET
REVENUE				
Owner Assessments	172190	2066280	168051	2016612
Reserve Income	9595	115140	13734	164808
**TOTAL REVENUE	181785	2181420	181785	2181420
PER MONTH	\$305		\$305	
EXPENSES				
**ADMINISTRATIVE				
Accounting Fees CPA	481	5775	500	6000
MDPOA	30435	365221	29585	355015
Bank Charges	2	25	0	0
Bonus	100	1200	104	1250
Copier Expense	125	1500	250	3000
Legal Fees Collections	0	0	1667	20000
Legal Fees General	2500	30000	0	0
Legal Fees Association Matters	417	5000	417	5000
Fees, Dues and Taxes	8	100	8	100
Bad Debt Expense	10000	120000	7083	85000
Annual Meeting	150	1800	150	1800
Maintenance Fees	0	0	0	0
Office Supplies	208	2500	417	5000
Postage	208	2500	250	3000
Payroll Taxes	0	0	1542	18500
Professional Fees	0	0	0	0
Rental Unit Expense	83	1000	0	0
Maintenance Coupons	250	3000	142	1700
Mileage	42	500	42	500
Insurance	32083	385000	32417	389000
Management	12073	144876	8229	98750
**TOTAL ADMINISTRATIVE	89166	1069997	82801	993615

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**UTILITIES				
Electric	4417	53000	5000	60000
Water & Sewer	417	5000	458	5500
Cable Television	23417	281000	24588	295050
Propane	2292	27500	0	0
Trash	13346	160150	13346	160150
Telephone	458	5500	333	4000
**TOTAL UTILITIES	44346	532150	43725	524700
**REPAIRS & MAINTENANCE				
Air Conditioning	42	500	42	500
Buildings	250	3000	708	8500
Entry Sign	17	200	17	200
Maintenance Supplies	1042	12500	875	10500
Roofs	1250	15000	3333	40000
Road Signs	21	250	8	100
Pressure Cleaning	42	500	83	1000
Vehicles	83	1000	167	2000
Maintenance Payroll	9401	112808	7333	88000
Janitorial	1500	18000	1375	16500
Janitorial Supplies	58	700	83	1000
**TOTAL REPAIRS/MAINTENANCE	13705	164458	14025	168300

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**LANDSCAPING				
Landscaping Contract	20300	243600	20300	243600
Fountain Maintenance	0	0	83	1000
Irrigation Repairs	1215	14580	2083	25000
Pest Control	310	3720	417	5000
Tree Trimming	1181	14168	1417	17000
Shrub & Tree Replacement	417	5000	833	10000
Mulch	380	4560	383	4600
Tree Removal	0	0	0	0
Irrigation Supplies	83	1000	0	0
**TOTAL LANDSCAPING	23886	286628	25517	306200
**POOLS AND RECREATION				
Pool license fees	67	800	67	800
Pool Maintenance	833	10000	833	10000
Pool Repairs	125	1500	458	5500
Recreational Supplies	42	500	167	2000
**TOTAL POOLS & RECREATION	1067	12800	1525	18300
**SECURITY				
Security Cameras	21	250	42	500
Gate House Supplies	0	0	417	5000
**TOTAL SECURITY	21	250	458	5500
**RESERVE TRANSFERS				
Reserve Transfers	9595	115140	13734	164808
**TOTAL RESERVE TRANSFERS	9595	115140	13734	164808
**TOTAL EXPENSES	181785	2181423	181785	2181423