

BOARD OF DIRECTORS MEETING MINUTES

SUNSET TRACE HOMEOWNERS ASSOCIATION
3140 SW SUNSET TRACE CIRCLE
PALM CITY, FL. 34990
(772) 283-6868 / FAX (772) 223-0801

Board of Directors Meeting 9-25-2019

- **CALL TO ORDER** was at 7:05 pm by Bob Hazel
- **POSTING OF NOTICE** was confirmed by Property Manager Lonnie Bright. The notices were posted 5 days in advance.
- **ROLL CALL** – all in attendance, Bob Hazel – President, Bernadette Kraus– Vice President, Rose Wright– Treasurer, and Sandy Weikert– Director.
- **APPROVAL OF MINUTES:** No minutes were approved at this meeting.
- **Treasurer’s Report** - Tabled
- **General Manager’s Report** – Given by Lonnie Bright - Property Manager
- **Old Business:**

Old Business:

- Roofing Repairs (6 repairs completed)
- Wellesley Building Painting (near half painted)
- Sandalwood Fence Replacement (eight fences erected (under contract)
- Email List and Telephone Notification System (4 mass notifications have went out)
- Concrete driveway and walkway replacement for selected villas – start October 7th

New Business:

- Shari’s vacation, one week or two = board clarified 2 weeks **Motion:** Made by Bob Hazel – President, Seconded by Rose Wright– Treasurer.
- Pool - Stanford area landscaping - completed
- Temp structures and pet registration
- Parking Bumpers and lighting - getting bids for FPL (power lighting and solar options)
- Copier machine bids- approved with and awarded to stuart business systems for Kyocera 5 year lease **Motion:** Made by Bob Hazel –President, Seconded by Sandy Weikert– Director.
- Shutter warning letters are being mailed.
- 2993 Sunset Trace Circle – Drainage Issue- completed
- Bids for Stanford pool tile replacement (in process)
- Sheriff BBQ – 114 units with reservations

Fine Decisions:

- 2920 SW Sunset Trace Circle – Structure on patio =\$50.00 **Motion:** Made by Rose Wright– Treasurer, Seconded by Bernadette Kraus– Vice President.

- 3304 SW Villa Place – Parking on street =\$50.00 **Motion:** Made by Bob Hazel –President, Seconded by Rose Wright– Treasurer.
- 3200 SW Sunset Trace Circle – Black fender on automobile =\$50.00 **Motion:** Made by Bernadette Kraus– Vice President, Seconded by Sandy Weikert– Director.
- 3237 SW Sunset Trace Circle – Windows that do not conform =\$50.00 **Motion:** Made by Bob Hazel –President, Seconded by Rose Wright– Treasurer.
- **ADJOURNMENT 8.05 pm** **Motion:** Made by Bob Hazel –President, Seconded by Sandy Weikert– Director.