



## Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990  
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### **Board of Directors Meeting Minutes August 16, 2017 Stamford Clubhouse**

1. **Call to Order:** The meeting was called to order at 7:00 PM
2. **Proof of Notice:** Notice was posted on August 11, 2017
3. **Roll Call:** President: Rose Wright, Vice President: Robin Harbach, Treasurer: Jerry Shapiro, Secretary: Edward Banasiak, Director: Jeffery Kirsch. 5 Present.  
Also present Property Manager: Charlene Linn and Administrative Assistant: Jessica O'Mara.
4. **Approval of BOD meeting minutes dated July 19<sup>th</sup>** - R. Harbach made a motion to approve the July 19<sup>th</sup> meeting minutes as presented. J. Shapiro 2<sup>nd</sup> the motion. All in favor.
5. **Unfinished Business:**
  - Cameras - Tabled until the vendors do a presentation on their services and equipment.
  - Pool Fence - Tabled until the vendors do their presentations. There may be no need for the fence if there is adequate video surveillance.
  - 3784 Landscaping Request - R. Wright made a motion for a \$900 allowance to replace landscaping lost during an Oak tree removal. Motion withdrawn. J. Kirsch made a motion to get a quote from our landscapers for a replacement tree, sod and shrubs. If the quote is more than \$1000, a reimbursement up to \$1000 will be provided after the paid invoice is submitted to the office. E. Banasiak 2<sup>nd</sup> the motion. 4 in favor. R. Harbach sustained.
6. **New Business:**
  - Access Gate on the Sidewalk by Guard House - J. Kirsch made a motion to install a gate door on sidewalk. The gate will deter people from entering without registering at the guard house. Tabled until MDPOA is contacted about the situation.
  - Landscaping - R. Harbach stated the landscapers are leaving lawn clipping clumps. A meeting with the owner of Above & Beyond was requested to be scheduled.
7. **Report of Officers:**
  - a. President: R. Wright provided an update on the Stamford pool vandalism.
  - b. Treasurer: J. Shapiro gave a summary of the June Financial Report.
8. **Committee's:**
  - Maintenance Committee: The chairman Kevin Bonura has stepped down and J. Kirsch has become the new chairman.

- **Security Committee:** The chairman K. Bonura gave a summary of the presentation by CSI video surveillance. He also stated the proper use of signs will help deter or impose stricter punishment.

**9. Good and Welfare of the Unit Owners**

- 10. Adjournment:** J. Kirsch made a motion to adjourn the meeting at 8:29PM and J. Shapiro 2nd the motion. All in favor, meeting adjourned.

Submitted by:  
Ed Banasiak, Secretary of the Board of Directors