



## Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990  
772-283-6868 Fax – 772-223-0801

### **Board of Directors Meeting Minutes January 11, 2017 Stamford Clubhouse**

1. **Call to Order:** The meeting was called to order at 7:00 PM

**Proof of Notice:** Notice was posted on January 09, 2017

2. **Roll Call:** President: Rose Wright, Vice President: Mike Budukiewicz, Treasurer: Jerry Shapiro, Secretary: Robin Harbach. Director: Trish Beucher. 5 Present.

Also present Property Manager: Charlene Linn and Administrative Assistant: Jessica O'Mara.

3. **Approval of BOD meeting minutes dated December 07, 2016** - T. Beucher made a motion to approve the Dec. 7<sup>th</sup> meeting minutes as presented. R. Wright 2<sup>nd</sup> the motion. All in favor, motion passed

4. **Report of Officers:**

- a. President: R. Wright discussed new business.
- b. Treasurer: J. Shapiro gave a summary of the November Financial Report.
- c. Managers' Report: C. Linn discussed firework complaints and the reschedule date for 2017 vehicle decals. Pressure washing procedure was discussed and R. Wright suggested getting 2 estimates; one for all sidewalks and one for sidewalks up to the owner's gate.

5. **Unfinished Business:**

- **Engineer - 3711** - The repair is minor and contractor advised an engineer was not necessary. Board agreed with the contractor, engineer not necessary.

6. **New Business:**

- **Annual Meeting Date:** April 19, 2017
- **3723 SST - Oak Removal:** M. Budukiewicz made a motion to approve the oak removal and T. Beucher 2<sup>nd</sup> the motion. 4 yes and 1 no, J. Shapiro.
- **3784 SST - Oak Removal: Tabled** - More information is needed. C. Linn will contact an arborist for their opinion.
- **3778 SST - Oak Removal: Tabled** - More information is needed. C. Linn will contact an arborist for their opinion.
- **3588 SST - Oak Removal:** M. Budukiewicz made a motion to not cut the tree down and have it trimmed with the rest of the hard wood trees. T. Beucher 2<sup>nd</sup> the motion. All in favor.

7. **Adjournment:** R. Harbach made a motion to adjourn the meeting at 8:45 PM and J. Shapiro 2<sup>nd</sup> the motion. All in favor, meeting adjourned.