



Sunset Trace Homeowners Association

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Board of Directors Meeting Minutes October 19, 2016

Stamford Clubhouse - Approved at 11-9-16 BOD Meeting

1. **Call to Order:** The meeting was called to order at 7:00 PM

Proof of Notice: Notice was posted on October 14, 2016
2. **Roll Call:** President: Rose Wright, Vice President: Mike Budukiewicz, Treasurer: Jerry Shapiro, Secretary: Robin Harbach. Director: Trish Beucher. 5 Present.

Also present Property Manager: Charlene Linn and Administrative Assistant: Jessica O'Mara.
3. **Approval of BOD meeting minutes date Sept 14th** - R. Harbach made a motion to approve the Sept 14th meeting. M. Budukiewicz 2nd the motion. All in favor, motion passed.
4. **Report of Officers:**
 - a. President: R. Wright discussed hurricane Matthew.
 - b. Treasurer: J. Shapiro gave a summary of the August Financial Report.
 - c. Managers' Report: C. Linn discussed the clean up after the hurricane. T. Beucher made a motion to approve the Above & Beyond bid for clean-up. J. Shapiro 2nd the motion. All in favor, motion passed.
5. **Committee Reports:** R. Wright stated the Budget Committee will take place at the BOD meetings due to four board members being on the committee.
6. **New Business:**
 - Hurricane expenses - All roofs inspected for damages.
 - Secure Sandalwood exterior perimeter - Fence proposal was tabled until an estimate for bougainvillea plants as a living fence can be examined.
 - Road Repair - R. Wright discussed options for finding the least expensive solution for repair. Tabled until other bids are received.
7. **Adjournment:** M. Budukiewicz made a motion to adjourn the meeting at 8:00PM and R. Harbach 2nd the motion. All in favor, meeting adjourned.

Minutes Presented by:

Robin Harbach, Secretary of Sunset Trace Board of Directors