



## Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990  
772-283-6868 Fax – 772-223-0801

### Board of Directors Meeting Minutes September 14, 2016 Stamford Clubhouse

1. **Call to Order:** The meeting was called to order at 7:00 PM

**Proof of Notice:** Notice was posted on September 9, 2016

2. **Roll Call:** President: Rose Wright, Vice President: Mike Budukiewicz, Treasurer: Jerry Shapiro, Secretary: Robin Harbach. Director: Trish Beucher. 5 Present.

Also present Property Manager: Charlene Linn and Administrative Assistant: Jessica O'Mara.

3. **Approval of BOD meeting minutes date Aug 10<sup>th</sup>** - M. Budukiewicz made a motion to approve the Aug 10<sup>th</sup> meeting minutes with the modification to approve only the changes made to the common area spreadsheet. R. Harbach 2<sup>nd</sup> the motion. All in favor, motion passed.
4. **Report of Officers:**
  - a. **President:** R. Wright discussed the rock throwing incident and how outside security could be brought in for a cost. She will begin spreadsheets for the budget committee October 1<sup>st</sup>.
  - b. **Treasurer:** J. Shapiro gave a summary of the July Financial Report.
  - c. **Managers' Report:** C. Linn discussed the electrician repairing the pool light pole and the electrical bids at the entrance of the community. T. Beucher made a motion to approve the Arlington Electric bid. J. Shapiro 2<sup>nd</sup> the motion. 4 -Yes and 1 No, R. Harbach.
5. **Committee Reports:** M. Budukiewicz reported for the Security Committee. June had the most calls to MCSD.
6. **New Business:**
  - 3342V request for payment to regrade exterior of unit due to excessive water. M. Budukiewicz made a motion to approve and R. Harbach 2<sup>nd</sup> the motion. All in favor, motion approved.
7. **Adjournment:** T. Beucher made a motion to adjourn the meeting at 8:35 PM and M. Budukiewicz 2<sup>nd</sup> the motion. All in favor, meeting adjourned.

Minutes Presented by:  
Robin Harbach, Secretary of the BOD

**APPROVED**

10-19-16