



Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990

772-283-6868 Fax – 772-223-0801

Board of Directors Meeting Minutes July 13, 2016 Stamford Clubhouse

1. **Call to Order:** The meeting was called to order at 7:00 PM

Proof of Notice: Notice was posted on July 9, 2016

2. **Roll Call:** President: Rose Wright, Vice President: Mike Budukiewicz, Treasurer: Jerry Shapiro, Secretary: Robin Harbach. Director: Trish Beucher was absent. 4 Present, 1 absent.

Also present Charlene Linn, Property Manager

3. **Approval of BOD meeting minutes dated May 2nd and June 8th** - J. Shapiro made a motion to approve the May 2nd and June 8th meeting minutes as presented. R. Harbach 2nd the motion, all in favor. Motion passed.

4. **Report of Officers:**

- a. President: MDPOA Executive Meeting and all other committee will begin again in September.

- b. Treasurer: J. Shapiro discussed the May Financial Report

- c. Managers' Report:

- Pools: C. Linn brought pictures of the pool furniture from the pools, stating they are in bad shape and some residents complaining about the condition. C. Linn to research more pricing for the board to make a decision. Information to be brought to the next board meeting.
- Palm tree trimming to begin within the next 2 weeks, notice will be posted on the front board.

5. **Committee Reports:**

- Landscaping Committee to start up soon, C. Linn to contact chair.
- Maintenance committee: C. Linn suggested putting a plan together of the changes or additions the committee would like to see before meetings are scheduled.

6. **Unfinished Business:**

- Comcast agreement - M. Budukiewicz made a motion to accept the agreement for 5 yr. contract. J. Shapiro 2nd the motion, all in favor. Motion passed.
- Landscaping for the front entrance - tabled till August meeting.

7. **New Business:**

APPROVED

8-10-16

M. Budukiewicz discussed the planting of new trees in 3 different areas. He suggested purchasing 4 magnolia trees from an online company and having landscaper plant. R. Harbach made a motion to approve purchase, approved landscaper to plant and owners to pay their portion of the bill. M. Budukiewicz 2nd the motion. All in favor, Motion passed.

8. **Adjournment:** M. Budukiewicz made a motion to adjourn the meeting at 8:20 PM J. Shapiro 2nd the motion. All in favor, meeting adjourned.

Minutes Presented by: Robin Harbach, Secretary of the BOD