



Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990
772-283-6868 Fax – 772-223-0801

Board of Directors Meeting Minutes June 8, 2016 Stamford Clubhouse

1. **Call to Order:** The meeting was called to order at 7:00 PM
Proof of Notice: Notice was posted on June 3, 2016
2. **Roll Call:** President: Rose Wright, Vice President: Mike Budukiewicz, Treasurer: Jerry Shapiro, Secretary: Robin Harbach and Director: Trish Beucher
Also present Charlene Linn, Property Manager
3. **Approval of BOD meeting minutes dated May 18, 2016** - M. Budukiewicz made a motion to approve the May 18, 2016 2016 meeting minutes as presented. J. Shapiro 2nd motion, 4-1, T. Beucher abstained. Motion passed.
4. **Report of Officers:**
 - a. President: Update given regarding the MDPOA Executive Meeting
 - b. Treasurer: J. Shapiro discussed the April Financial Report
 - c. Managers' Report: Manager presented irrigation estimate - T. Beucher made a motion to accept repair of the pump. M. Budukiewicz 2nd the motion. All in favor. Motion passed.
5. **Committee Reports: None reported**
6. **Unfinished Business:**
 - Bank United close out account: T. Beucher made a motion to close out the Bank United account and transfer to the BB&T bank. J. Shapiro 2nd the motion All in favor. Motion passed.
 - Landscaping for front entrance - tabled till we receive pictures of what the area will look like.
 - Upgrade the front gate - tabled till another alternative can be made.
7. **New Business:** Violation letters were sent out to owners cutting down trees in the common area.
8. **Adjournment:** T. Beucher made a motion to adjourn the meeting at 8:05 PM J. Shapiro 2nd the motion. All in favor, meeting adjourned.

Minutes Presented by: Robin Harbach, Secretary of the BOD