



Sunset Trace Homeowners Association

3140 SW Sunset Trace Circle, Palm City, FL 34990
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Board of Directors Meeting Minutes May 18, 2016 Stamford Clubhouse

1. **Call to Order:** The meeting was called to order at 7:00 PM
Proof of Notice: Notice was posted on February 8th, 2016
2. **Roll Call:** President: Rose Wright, Treasurer: Jerry Shapiro, Secretary: Robin Harbach and V. President: Mike Budukiewicz and Director: Trish Beucher- absent.
Also Present: Charlene Linn, Property Manager
3. **Approval of BOD meeting minutes dated March 7th and May 2nd, 2016** -M. Budukiewicz made a motion to approve the March 7, 2016 meeting minutes as presented. J. Shapiro 2nd motion, all in favor, motion passed. M. Budukiewicz made a motion to approve the May 2nd, 2016 meeting minutes as presented. J. Shapiro 2nd the motion. All in favor. Motion passed.
4. **Report of Officers:**
 - a. President: Discussed MDPOA meeting that held in April.
 - b. Treasurer: J. Shapiro discussed the March Financial Report
 - c. Manager's Report: Cable update was discussed and a slowdown of vandalism at the pools.
5. **Approve 2015 Audit** - J. Shapiro made a motion to approve the 2015 Audit as presented. R. Harbach 2nd the motion. All in favor. Motion passed.
6. **Committee Reports:** R. Wright appointed members to the committee which are included in the minutes.
7. **Unfinished Business:** Power washing in the community. M. Budukiewicz asked property manager to get 3 bids to discuss at next BOD Meeting.
8. **New Business: NONE**
9. **Adjournment:** J. Shapiro made a motion to adjourn the meeting at 8:18 PM M. Budukiewicz , 2nd the motion. All in favor, meeting adjourned.

Minutes Presented by: Robin Harbach, Secretary of the BOD
