



SUNSET TRACE HOMEOWNERS ASSOCIATION
3140 SW SUNSET TRACE CIRCLE
PALM CITY, FL. 34990
(772) 283-6868 / FAX (772) 223-0801
www.sunsettracehoa.com

Board of Directors Meeting Minutes
December 9, 2015
Stamford Clubhouse

1. Call to Order: The meeting was called to order at 7:01 PM
2. Roll Call: President: Trish Beucher, V. President: Peter Winch, Secretary: Jeff Kirsch
Treasurer: Rose Wright absent and 2nd V President: Lisa Skumanich was absent

Also Present: Charlene Linn, Property Manager

Proof of Notice: Notice was posted on December 4, 2015

3. Approval of Minutes for November 18, 2015:
J. Kirsch made a motion to approve the November 18, 2015 meeting minutes as presented. P. Winch 2nd motion, all in favor, motion passed.

1. Report of Officers:

- a. President: Xmas light display is completed
- b. The BOD will be meeting with COSCO in January
- c. Committee Reports:

Security -

1. J. Kirsch and N. Kirsch submitted to the board MDPOA post orders (Rules and Regulations). It was agreed to include them in our Annual Meeting package for all homeowner's. J. Kirsch made a motion to approve the post orders, P. Winch 2nd motion, all in favor, motion passed

Landscaping -

2. P. Winch drove around community and made a recommendation that the owners call the office if they feel more shrubs needed at their unit.

Maintenance -

3. T. Beucher had a Maintenance meeting on Friday December 11, 2015. Beginning in 2016 a rotating schedule will be discussed or a possible part time worker to do the power washing.



SUNSET TRACE HOMEOWNERS ASSOCIATION
3140 SW SUNSET TRACE CIRCLE
PALM CITY, FL. 34990
(772) 283-6868 / FAX (772) 223-0801
www.sunsettracehoa.com

2. Unfinished Business: None

3. New Business:

- a. Comcast Agreement - The BOD will be submitting a survey with the annual meeting package to get homeowner's opinion to enter into a new Comcast contract or all homeowner's be responsible for your own Cable
- b. Children's Playground - J. Kirsch made a motion to approve the Cypress mulch as long as it is natural color with no chemicals, P. Winch 2nd motion, all in favor, motion passed
- c. Annual Meeting Date - P. Winch made a motion to have the Annual Meeting on April 20, 2016, J. Kirsch 2nd motion, all in favor, motion passed
- d. Parking Spaces at 3381 - Parking spaces are to remain the same per BOD. Letter is to be sent to the homeowner
- e. 2964 request to remove oak tree - Property Manager to check parking spaces and possibly swap that parking space to a Guest parking space. If no space available the owner will need to have the oak tree trimmed.

Adjournment: J. Kirsch made a motion to adjourn the meeting at 8:00 PM. P. Winch 2nd the motion. All in favor, meeting adjourned.

Minutes Presented by:
Jeff Kirsch, Secretary of the BOD

APPROVED

1-13-16 BOD Meeting