



SUNSET TRACE HOMEOWNERS ASSOCIATION  
3140 SW SUNSET TRACE CIRCLE  
PALM CITY, FL. 34990  
(772) 283-6868 / FAX (772) 223-0801  
www.sunsettracehoa.com

**Board of Directors Meeting Minutes  
November 11, 2015  
Stamford Clubhouse**

1. Call to Order: The meeting was called to order at 7:01 PM
2. Roll Call: President: Trish Beucher, V. President: Peter Winch, Treasurer: Rose Wright, Secretary: Jeff Kirsch and 2nd V President: Lisa Skumanich was absent

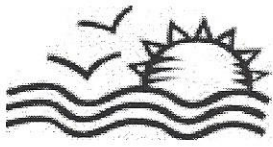
Also Present: Charlene Linn, Property Manager

Proof of Notice: Notice was posted on November 6, 2015

3. Approval of Minutes for August 31, 2015 and October 8, 2015:  
J. Kirsch made a motion to approve the August 31, 2015 & October 8, 2015 meeting minutes as presented. P. Winch 2nd motion, all in favor, motion passed.
4. Presentation was given to the community by Brad Langel: The proposed service agreement and other options were discussed.

5. Report of Officers:

- a. President: T. Beucher asked all residents to let the board conduct their discussion of the proposed budget. Questions from the residents would be taken afterwards
- b. Treasurer: R. Wright
  1. Financial Report for September 2015.
  2. Proposed Budget: J. Kirsch made a motion to have a special BOD meeting for the 2016 Budget on November 18, 2015. Notice is to be put on the bulletin board to notify residents. P. Winch 2nd the motion. All in favor, motion passed.



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c. Committee Reports:

1. Security - Nancy Kirsch

- MDPOA is requesting our post orders (Rules and Regulations) as soon as possible. J. Kirsch volunteered to prepare post orders for the MDPOA.
- MDPOA is offering an opt-in added fee for service of locking/unlocking pools and restrooms per year.

6. Unfinished Business:

a. Proactive Solutions computer software - no further discussion was required at this time

b. Approval of Property Manager repairs per BOD for the minutes: J. Kirsch made a motion to approve the repairs that have been previously approved by the Board through email to the Property Manager. This motion is being made to be recorded in the minutes. P. Winch 2<sup>nd</sup> the motion. All in favor, motion passed.

7. New Business:

Community Board for the Villas was discussed due to the amount of violations in this area. Property Manager to look into the cost of signs.

8. Adjournment: J. Kirsch made a motion to adjourn the meeting at 8:20 PM. P. Winch 2<sup>nd</sup> the motion. All in favor, meeting adjourned.

Minutes Presented by:  
Jeff Kirsch, Secretary of the BOD

APPROVED 11-18-15